Please follow the instructions below in order to take courses at another institution and would like to transfer your VA benefits.

Transient Student Process Involving G.I. Bill Benefits:

1) First you need to provide a Transient Letter from the University of Alabama verifying the courses you would like to take at another institution can be transferred to the University of Alabama. For instructions on how to get a transient letter please visit:
   http://registrar.ua.edu/services/mystudent/transient-letter-intro-video/

For Additional Assistance Contact the Registrar’s Office:
Phone: (205) 348-2020
Email: registrar@ua.edu

2) Our office needs a copy of this completed Transient Student Letter

3) The second form needed is the VA Course Approval Form from the Office of Veteran and Military Affairs. This form can be found at vets.ua.edu under “Forms”

4) Turn in the Transient Student Letter and the VA Course Approval Letter to the Office of Veteran and Military Affairs at 1 BB Comer, fax to 348-5804, or email to vma@bama.ua.edu

5) Contact the school you are taking classes outside The University of Alabama and verify what paperwork is needed for you to be certified by their school.

If you have any additional questions contact the Office of Veteran and Military Affairs at 205-348-0983 or vma@bama.ua.edu